



ROBERT H. CARLETON AWARD

FOR NATIONAL LEADERSHIP IN THE FIELD OF SCIENCE EDUCATION

PROGRAM SUMMARY

This is the most prestigious award an NSTA member may receive. The Robert H. Carleton Award recognizes an NSTA member who has made outstanding contributions to and provided leadership in science education at the national level and to NSTA in particular. The award will not be given on the basis of the number of petitions from members, but on the basis of well-recognized contributions clearly beyond those considered adequate for Distinguished Service Awards. The award will be presented only when an individual is identified.

AWARD

The award consists of a \$5,000 prize; a formal citation; and a freestanding award. The recipient will also receive an all-expenses-paid trip to attend the NSTA National Conference on Science Education (if applicable).

ELIGIBILITY

This award is open to longstanding (at least 10 years) NSTA members.

CRITERIA FOR JUDGING

Candidates will have made significant contributions to science education at the national level, including any or all of the following:

- ★ Outstanding leadership and service in NSTA activities
- ★ Longstanding leadership in a field of science education
- ★ Degree to which leadership extends to other fields of education
- ★ Outstanding contributions to the improvement of science curricula
- ★ Extensive scholarly writing in the field of science education
- ★ Degree to which writing extends to other fields of education
- ★ Contributions to science education over a significant period of time
- ★ Overall excellence of contributions to NSTA and science education.

AWARD SUBMISSION REQUIREMENTS

It is the nominator's responsibility to assemble an entry packet, which must include:

- ★ An abstract—a short overview of your more detailed narrative. Not to exceed 250 words.
- ★ A narrative, not to exceed five pages and signed by the nominee, describing the outstanding nature of the nominee's contributions. Include specific examples of the nominee's outstanding contributions to various areas of this award. The narrative will be detailed and show why this nominee's activities have been extraordinary;
- ★ Three letters of support from individuals and groups who are familiar with the applicant's work. Letters should not exceed three pages each and must accompany packet. Letters sent separately will not be considered. When possible, use letterhead. Make sure letters are signed and dated accordingly. Letters should be written for and refer to the applicant's strengths, accomplishments, and the highlights of his or her teaching or administration methods and experiences that directly connect to the application.

★ A resume/vita to include following sections:

- **Section 1:** Degrees Received (e.g., PhD, New York University, New York City, NY 2005)
- **Section 2:** Previous Employment (e.g., lab assistant, previous positions related to science education, etc.)
- **Section 3:** NSTA Activities (List NSTA involvement such as committees and NSTA publications, Learning Center involvement, both past and present. Where applicable, list year(s).)
- **Section 4:** State Chapter, Associated Groups, Local School/District Activities List involvement in past and present activities, where applicable list year
- **Section 5:** Additional Activities and Honors List chronology of professional and teaching experience (include city, state, and year of each experience) and state and local science involvement (past and present). List other professional activities (include other associations you belong to, professional development activities, and other activities) and special honors and awards (list name of honor/award, honor/award sponsor, and year received)

★ A Photo Headshot (to be used in promotions if you are chosen as the awardee.)

Checklist Prior to Uploading Application

Occasionally we receive entries that are incomplete or in which the applicant did not follow the specified guidelines. Entries that do not follow the stated rules for submission are disqualified, regardless of the merit or innovation of the entry. Make sure you and a colleague review the checklist below before sending in your application so you can ensure that your efforts will not be disqualified. Ensure that your application communicates the information you intend. Don't forget to check for correct spelling.

You will be asked to submit the following components when applying:

- NSTA Member #
- Principal/Supervisor's Name, email and phone #
- Abstract
- Lesson plan and assessment tools, three-page maximum
- Narrative
- Letters of support
- Curriculum vita/resume

Please be advised that you may apply for more than one award; however, you are eligible to win only one NSTA award per year. Each application must be based on a unique program and process. Submission of the same idea and materials to different NSTA award programs will result in the disqualification of all applications. If your idea or project has received an NSTA award in the past, that idea or project is not eligible to receive an additional award.

If you are selected to receive an award, NSTA must request and receive your social security number to issue a 1099 form to you. If your program is currently grant funded, confirm that you, as an individual, are eligible to receive a cash award. If you have received an award for this project from another provider, you must notify NSTA.

Please note that, for security purposes, this online application form has a 2-hour time limit. If you are inactive for the maximum time, you will be automatically logged out of the system. You may log back in with your username (email address) and password. At any time during the application process, you may click the Save & Logout button, located at the top of every screen. This will save the information you have entered thus far and allow you to log back in to complete your form at a later date.

Upon receipt, all submissions become the property of NSTA. Applications will not be returned. Late or faxed applications will not be accepted. Completed applications must be received by December 21, 2022. Applications may only be submitted via the online submission form found at <https://www.nsta.org/awards>. Questions? Please feel free to e-mail awards@nsta.org.