



## MAITLAND P. SIMMONS MEMORIAL AWARD FOR NEW TEACHERS

### PROGRAM SUMMARY

The Maitland P. Simmons Memorial Award for New Teachers provides selected K-12 teachers (up to 25) in their first five years of teaching with funds to attend the annual National Conference on Science Education. Award recipients will be mentored, tracked, and provided with continuing opportunities for meaningful involvement with NSTA and its activities. Priority will be given to applications from NSTA Student Chapters that have been in existence and active for at least two years.

### AWARD

The award consists of up to \$1,000 to be used to attend the annual National Conference. Recipients will be invited to attend a variety of workshops and presentations that are of particular interest to new teachers at the annual National Conference.

### ELIGIBILITY

To be eligible, a teacher must have taught less than five years full-time at the time of application and be an NSTA member in good standing. To the extent possible, recipients must have been a student member of NSTA as a preservice teacher.

### AWARD SUBMISSION REQUIREMENTS

- ★ Prepare a 500-750 narrative describing a plan for your attendance at the national conference. Based on the previous year's national conference, specify sessions you would attend (if they are offered again) and how the experience gained would advance your learning and that of your students. (If these sessions are not offered at the national conference, similar sessions should be substituted in order to meet the requirements of conference attendance.)
- ★ Resume
- ★ Most recent undergraduate (and graduate) transcript (student unofficial is acceptable), diploma, or teaching certificate
- ★ Letter of support from mentor, or supervisor
- ★ All correspondence must be in 12 point Times New Roman font or larger
- ★ Agree to submit a summary after the conference outlining your experience [to be submitted no later than six (6) weeks after the conference]

## Checklist Prior to Uploading Application

Occasionally we receive entries that are incomplete or in which the applicant did not follow the specified guidelines. Entries that do not follow the stated rules for submission are disqualified, regardless of the merit or innovation of the entry. Make sure you and a colleague review the checklist below before sending in your application so you can ensure that your efforts will not be disqualified. Ensure that your application communicates the information you intend. Don't forget to check for correct spelling.

You will be asked to submit the following components when applying:

- a 500–750 narrative describing the plan for your attendance at the conference;
- resume
- one letter of support from a mentor/supervisor who is familiar with the work of the applicant;
- most recent undergraduate (and graduate) transcript;
- Agree to submit a summary after the conference outlining your experience [to be submitted no later than six (6) weeks after the conference]; and
- Label each section; number each page.

Please be advised that you may apply for more than one award; however, you are eligible to win only one NSTA award per year. Each application must be based on a unique program and process. Submission of the same idea and materials to different NSTA award programs will result in the disqualification of all applications. If your idea or project has received an NSTA award in the past, that idea or project is not eligible to receive an additional award.

If you are selected to receive an award, NSTA must request and receive your social security number to issue a 1099 form to you. If your program is currently grant funded, confirm that you, as an individual, are eligible to receive a cash award. If you have received an award for this project from another provider, you must notify NSTA.

Please note that, for security purposes, this online application form has a 2-hour time limit. If you are inactive for the maximum time, you will be automatically logged out of the system. You may log back in with your username (email address) and password. At any time during the application process, you may click the Save & Logout button, located at the top of every screen. This will save the information you have entered thus far and allow you to log back in to complete your form at a later date.

Upon receipt, all submissions become the property of NSTA. Applications will not be returned. Late or faxed applications will not be accepted. Completed applications must be received by December 21, 2022. Applications may only be submitted via the online submission form found at <https://www.nsta.org/awards>. Questions? Please feel free to e-mail [awards@nsta.org](mailto:awards@nsta.org).