DIVISION DIRECTOR
JOB DESCRIPTION

• Serve on the Board of Directors –
  ▪ Attend all scheduled meetings of the Board
  ▪ Attend all Board Trainings
  ▪ Bi-monthly hour-long meetings. (Note: Council and Board
  ▪ alternate meeting every other month. 1 hour - usually evenings )
  ▪ Multi-day meetings in January and July
  ▪ In person meeting prior to the Spring National Conference
  ▪ Serve on Board Committees
  ▪ Attend multi-day National Congress for Science Education
  ▪ Attend NSTA National Conferences*

• Serve as Committee Chairperson – Schedule and chair regular meetings of the committee - quarterly or monthly.

• Serve as NSTA’s Affiliate Representative - corresponding to division (e.g. Research = NARST). Attend Affiliate meetings.