

TEAM ADVISOR MISSION FOLDER SUBMISSION CHECKLIST

The deadline for Mission Folder submission is March 7, 2022 at 12:00 noon ET. Please use the checklist below to help ensure that your team has everything completed by the deadline.

- Complete a Risk Assessment Form (all teams)
- Complete required forms as applicable (IRB, PHBA, etc)
- Check that all sections are answered
- Clearly name and upload any supporting files
- Confirm all links and attachments are public, especially when using school-specific links and the Google Suite
- Team Advisors submit Mission Folders*

*Please be advised that only a Team Advisor can click "Submit" on a Mission Folder

If you or your students have questions or need help with Mission Folder submission, please contact Mission Control at missioncontrol@ecybermission.com or 1-866-GO-CYBER (462-9237). eCYBERMISSION staff are available from 9AM - 5PM ET Monday to Friday.

