

Videoconferencing planning protocol

		Notes
<i>Emergent themes or issues from last week's videoconference</i>		
<i>What worked?</i>		
<i>What was not effective?</i>		
<i>Identification of objective for the week:</i>		
Development of agenda and role assignment: Communicator – Lead presenter – Small group discussion facilitator – Observer/note taker –		