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NSTA Reno Area Conference

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October 11-13, 2018

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Registration Instructions

This form is for the use of conference participants only. Individuals registering to conduct business should contact Jason Sheldrake, Assistant Executive Director, NSTA Sales, at 703-312-9273 to register as a Non-exhibiting Industry Representative. Each registrant (except nonteaching spouse) must submit a separate registration form. Do not send duplicate registrations—if you fax your form, do not also mail the form. For complete information on registration, including rates, deadlines, spouse and guest fees, electronic versions of the program by e-mail, and more, go to www.nsta.org/confreg.

Registration fees cover all nonticketed conference activities and entry to the Exhibit Hall. Fees do not cover ticketed events, meals, lodging, or transportation other than NSTA-contracted shuttle service.

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Earlybird/Advance Deadlines

Registrations submitted online, postmarked, or faxed by the earlybird deadline or the advance deadline have substantially lower fees than those for on-site registration. You must register by the advance deadline to receive your e-mail with your registration confirmation. If you submitted your registration before the advance deadline and if by three weeks before the conference you have not received an e-mail with your confirmation, call NSTA conference registration at 703-243-7100 or 800-328-8998 or e-mail reg@nsta.org.

If your registration is received online or postmarked/faxed after the advance deadline, you will be charged the full on-site rate and your confirmation may not be e-mailed to you before the conference. Go to Attendee Services to receive your registration confirmation. Official badges will be printed at Express Check-In.

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Come as a group! Register four attendees and get a complimentary 5th registration. Use code **5FOR4** on checkout to get the discount (*applies for full registration ONLY).

Ticketed Events

Tickets are available on a first-come/first-served basis. For the fastest service, we recommend that you register and purchase tickets online (www.nsta.org/reno). You may also register and/or purchase tickets using this Advance Registration Form. If you are registered for the full meeting (three—four days), you may purchase tickets for any available event. If you are registering for one day only, you may purchase tickets only for those events that take place on the day for which you are registering. There are two prices for ticketed events: the advance price and the on-site price. To qualify for the advance price, your registration and ticket purchases must be postmarked or faxed by the advance registration deadline of **September 21.**

You may add tickets to an earlier registration online or by submitting a new registration form (check the box on the new form that indicates that you have already registered for the conference). Visit our website (www.nsta.org/reno) for details and descriptions of ticketed events. Tickets are nonrefundable.

Refund/Cancellation Policy

Refund requests must be in writing and must be postmarked 10 days before the conference. Registration cancellations are subject to a \$20 processing fee.

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Ouestions?

Contact NSTA conference registration at 703-243-7100 or 800-328-8998, or via e-mail at *reg@nsta.org*. For general information on the fall conferences or to register online, visit our website at *www.nsta.org/conferences*.

Submitting Your Registration

Payment for registration and membership (if attaching membership application) must be included with your registration form. Forms received without payment will be returned unprocessed. Payment may be made by check, credit card, or purchase order from your school or school district (attach forms for all registrants). Mail your completed form with check payment to:

National Science Teachers Association

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