



Request for Proposals

For a DISTRICT LEADERSHIP TEAM

The GE Foundation High School STEM Integration Conference

Cocoa Beach, Florida

July 10 – 14, 2017

The 2017 GE Foundation High School STEM Integration Conference program's focus is to explore effective practices in STEM education to assist educators, schools and districts in creating a vision and plan for an integrated STEM education for all students.

The goals of the conference are to:

- Build the capacity of educators as district, state, national and international STEM leaders
- Provide application-based, hands-on experiences for STEM educators
- Assist educators in improving their practice through tools, resources, and innovative approaches
- Empower STEM educators to integrate STEM across the curriculum
- Prepare educators as STEM experts, poised to share their learning's broadly

The conference program will address the needs of the audiences listed below:

- District teams that will work on a district plan for disseminating and initiating instructional practices for integrated STEM to all high schools in the district.
- School teams that will work on a school based plan to initiate STEM integration practices for all students.

This Request for Proposals (RFP) is for a district based leadership team proposal. Teams should be composed of five to ten members who represent various stakeholder groups within the district. This RFP will allow you to propose how your team positions are filled, so that the district leaves the conference aware of the advantages of integrated high school STEM instruction and with a vision and plan for implementing appropriate steps toward an integrated STEM curriculum during the 2017-18 school year.



Guidance for choosing team members can be found in the criteria outlined in this RFP. Proposals will be reviewed and positions filled according to the proposals that best meet the criteria outlined. The due date for proposals is no later than July 19, 2017.

Building your District Leadership Team

1. District teams should include at a minimum:
 - 1-2 district leaders who are the decision makers responsible for district-wide high school STEM integration;
 - 2-4 strong teacher leaders committed to implementing STEM practices in their classroom and possess the skills and abilities to serve on a district level leadership team. These teacher leaders should be from the discipline areas of math, science, STEM, computer science/educational technology, and/or career tech;
 - A principal or assistant principal who is committed to implementing STEM practices in his/her high school and demonstrates leadership to support a district plan.
 - A district-wide professional learning leader who will be pivotal in the dissemination of integrated STEM instructional strategies to high school science, computer science/educational technology, career tech, and math teachers.
2. The district assures commitment to improving STEM instruction in high schools as evidenced by a letter of support from the district Superintendent. The district will pledge to develop a plan (or enhance an existing district plan) to deliver integrated high school STEM curriculum.

Proposal Contents

The proposal should include the following:

1. District name
2. Contact person(s) for proposal
3. A list of proposed team members: Include a description of how the team you propose is capable of building districtwide capacity for integrated high school STEM instruction.
4. A description of the general strategy of the district in regard to STEM integration including a vision for high school STEM in the future and any existing plan for allowing schools/teachers to partner to implement an integrated STEM curriculum
5. A short summary of the general strategy to disseminate these efforts across the district's high schools
6. A letter of support from the district Superintendent is necessary to support the district's strategy of implementation



The number of team members accepted from each proposed district's team will be allotted based solely on the quality of the proposal and the proposed member's value to the team. Your proposal will be reviewed based on the following District Leadership Team Rubric.

Excellent – The district leadership team proposed is ready to be actively involved in high school STEM integration implementation and clearly represents district stakeholders within all key discipline areas (District math/science, STEM leaders, teacher leaders, principals, coaches). The team is composed of five to ten strong advocates for moving integrated STEM to high school classrooms in the district. At least three of the team's members have leadership qualifications. The team's vision, plan, and strategy indicate a collaborative culture for the team's success to implement an integrated STEM curriculum. The Superintendent has written a letter of support for the team's mission and is committed to the implementation of its plan.

Good - The district team proposed is composed of some key stakeholders who clearly support high school STEM integration. The team is composed of five to eight strong advocates for moving integrated STEM to high school classrooms in the district. The plan describes a strategy for allowing schools/teachers to partner to implement an integrated STEM curriculum. The Superintendent has written a letter of support for the team's mission and is committed to the implementation of its plan.

Fair – The district team proposed is composed of a few stakeholders who support STEM integration. The team is composed of three to five leaders who will be advocates for moving integrated STEM to high schools in the district. A plan that describes a strategy is presented for allowing schools/teachers to partner to implement an integrated STEM curriculum, but the plan may lack the necessary collaboration for success. The Superintendent has written a letter of support.

Poor – The district team does not have key stakeholders, the team and plan are loosely defined, it is unclear if district wide implementation will be possible, and the Superintendent support is not evident.

Scroll down to review the Proposal Form. Please use our Application Portal to complete the form online and upload related required documents. The Application Portal can be accessed at: <https://app.reviewr.com/s1/site//HighschoolSTEMIntegrationConference>



GE Foundation

Request for Proposals (RFP) Form

District Leadership Team Proposal

The GE Foundation High School STEM Integration Conference

Cocoa Beach, Florida

July 10-14, 2017

District Name:	
Name of the District Leader responsible for communication about this proposal (if this person is also to be a district leadership team member, they should be listed again when the team membership is named below):	
District Leader's Title:	E-mail:
Work Phone Number:	Cell Phone:

The following table will allow you to propose the members of the District Leadership Team. You may propose from five to ten members. Space has been given to allow flexibility in the number of team members for each category. Use only the spaces you need and/or add rows to the table as needed.

District Leadership Team Members (please provide names and e-mail addresses)		
	Name, phone, and e-mail	Qualifications as a District Leadership Team Member
District Math and Science/STEM Leaders	1.	
	2.	
Teachers	1.	
	2.	
	3.	
	4.	



Principal(s)	1.	
	2.	
Coaches or other PD providers	1.	
	2.	

Describe past and current district efforts regarding STEM implementation, the ways the team will collaborate and build districtwide capacity, and a summary of the general strategy the district is prepared to take toward STEM integration in high schools. (Max 300 words)

Please attach a letter of commitment from your Superintendent as described in the RFP overview.