Name		
rvanie		

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Table of Contents	Table of contents contains a complete listing of each entry in the notebook. Date, titles, and accurate page numbers are always included.	Table of contents lists most of the entries in the notebooks. Date, title, and accurate page numbers are usually included.	Table of contents lists only some of the entries in the notebook. Date, title, and accurate page numbers are often missing.
Entry Pages	Each entry begins with a clear title and date. Page numbers are listed at the bottom of every page.	Most entries begin with a clear title and date. Page numbers are listed at the bottom of every page.	Many entries are missing the title and date. Page numbers may not be listed at the bottom of every page.

1) What notebooks entries have you used in the last few weeks? Were they helpful? Explain.

2) Of your recent entries, which ones do you think will be particularly useful in the future? Explain.

3) List steps can you take to improve your notebook: